



**HARDIN COUNTY**  
Board of Supervisors

1. 10:30 A.M. Call To Order, Courthouse Large Conference Room

Online: [HTTPS://US02WEB.ZOOM.US/J/88530378243](https://us02web.zoom.us/j/88530378243)

By Phone: 1-312-626-6799

Meeting ID: 885 3037 8243

2. Pledge Of Allegiance

3. Approval Of Agenda

Documents:

[01-18-22 AGENDA .PDF](#)

4. Approval Of Minutes 01/12/22, 01/13/22

Documents:

[01-12-22 MINUTES.PDF](#)

[01-13-22 MINUTES.PDF](#)

5. Approval Of Claims For Payment - 01/18/22

Documents:

[1.18.22 VENDOR PUBLICATION REPORT.PDF](#)

6. Secondary Roads

7. Change Of Status - Secondary Roads

Documents:

[CHANGE OF STATUS - SECONDARY ROADS.PDF](#)

8. Consideration Of First Reading Of Proposed Ordinance Regarding Ditch Mowing

Documents:

[DITCH ORDINANCE.PDF](#)

9. Motion To Waive Second Reading Of Proposed Ordinance Regarding Ditch Mowing

10. Set Final Reading/Consideration – Ditch Mowing Ordinance

Documents:

DITCH ORDINANCE.PDF

11. Amendment Of Employee Policy - Changes To The Employee Health Plan

Documents:

[2022 AMENDMENT TO EMPLOYEE POLICY.PDF](#)

12. Consideration Of Application For Use Of Hardin County Courthouse Grounds

Documents:

[APPLICATION FOR USE OF COURTHOUSE GROUNDS.PDF](#)

13. Other Business

14. Adjournment/Recess

15. 11:00 A.M. Drainage Election Canvass

16. 11:30 A.M. Drainage, Courthouse Large Conference Room

Online: [HTTPS://US02WEB.ZOOM.US/J/82075672007](https://us02web.zoom.us/j/82075672007)

By Phone: 1-312-626-6799

Meeting ID: 820 7567 2007



# HARDIN COUNTY

## Board of Supervisors

1215 EDGINGTON AVE., SUITE 1  
ELDORA, IA 50627  
(641) 939-8219  
SUPERVISORS@HARDINCOUNTYIA.GOV

January 18, 2022

**NOTICE: Public meetings will be held electronically and in-person. To access and participate in meetings remotely, please use the Zoom information listed below.**

### AGENDA

#### TUESDAY JANUARY 18, 2022

10:30 A.M. Call to Order, Courthouse Large Conference Room

Online: <https://us02web.zoom.us/j/88530378243>

By Phone: 1-312-626-6799

Meeting ID: 885 3037 8243

Pledge of Allegiance

Approval of Agenda

Approval of Minutes – 01/12/22, 01/13/22

Approval of Claims for Payment – 01/18/22

Secondary Roads Department

Change of Status – Secondary Roads

Consideration of First Reading of Proposed Ordinance regarding Ditch Mowing

Motion to Waive Second Reading of Proposed Ordinance regarding Ditch Mowing

Set Final Reading/Consideration – Ditch Mowing Ordinance

Consideration to approve open enrollment of Liberty National Insurance

Amendment to Employee Policy – Changes to the employee health plan

Consideration of application for use of Hardin County Courthouse Grounds

Consideration of Compensation Board Resignation and possible appointment

Other Business

Adjournment/Recess

11:00 A.M. Drainage Election Canvass

11:30 A.M. Drainage, Courthouse Large Conference Room

Online: <https://us02web.zoom.us/j/82075672007>

By Phone: 1-312-626-6799

Meeting ID: 820 7567 2007

/s/ Jolene Pieters

Jolene Pieters, Hardin County Auditor

[HTTP://WWW.HARDINCOUNTYIA.GOV](http://www.hardincountyia.gov)

LANCE A. GRANZOW  
SUPERVISOR  
LGRANZOW@HARDINCOUNTYIA.GOV

BJ HOFFMAN  
CHAIR  
BHOFFMAN@HARDINCOUNTYIA.GOV

RENEE MCCLELLAN  
SUPERVISOR  
RMCCLELLAN@HARDINCOUNTYIA.GOV

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JANUARY 12, 2022  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Board Chair BJ Hoffman called the meeting to order. Also present were Supervisors Lance Granzow and Renee McClellan, Michael Pearce, Thomas Craighton, Taylor Roll, Angela De La Riva, Machel Eichmeier, Lori Kadner, Dave McDaniel, Jolene Pieters, Raymond and Kathy Stockdale. Attending via Zoom: Julie Duhn, Curt Groen, Elaine Loring, Kristi Salve, Lisa Lawler, Cheryl Lawrence and Connie Mesch.

The Pledge of Allegiance was recited.

Granzow moved, McClellan seconded to approve the agenda. Motion carried.

McClellan moved, Granzow seconded to approve the minutes of December 29, 2021, December 30, 2021 and January 3, 2022. Motion carried

Granzow moved, McClellan seconded to approve claims for payment for January 12, 2022. Motion carried.

Engineer Roll stated there were no utility permits to approve and gave an update on Secondary Roads.

Granzow moved, McClellan seconded to table the Consideration of First Reading of Proposed Ordinance Regarding Ditch Mowing due to a change in distance & other wording used. Motion to waive the second reading and to set the final reading of said ordinance is not necessary at this time. Motion carried.

McClellan moved, Granzow seconded to approve the Precinct Population Certification. Motion carried.

Granzow moved, McClellan seconded to approve the first reading of Ordinance 30 – Amended Redistricting and Reprecincting. Roll Call Vote: “Ayes” Granzow, McClellan, Hoffman. “Nays”: None. Motion carried.

McClellan moved, Granzow seconded to waive the second reading of Ordinance 30 – Amended Redistricting and Reprecincting. Roll Call Vote: “Ayes” Granzow, McClellan, Hoffman. “Nays”: None. Motion carried.

Granzow moved, McClellan seconded to set the final reading of Ordinance 30 – Amended Redistricting and Reprecincting to January 26, 2022 at 9:02 A.M. in the large conference room. Motion carried.

McClellan moved, Granzow seconded to acknowledge the Resolution Approving Revenue Purpose Statement – Iowa Falls Community School District. Roll Call Vote: “Ayes” Granzow, McClellan, Hoffman. “Nays”: None. Motion carried.

Granzow moved, McClellan seconded to approve the resignation of Robin England from the MHDS Advisory Board. Motion carried.

McClellan moved, Granzow seconded to appoint Cheri Manning to complete Robin England’s term on the MHDS Advisory Board, term ending December 31, 2023. Motion carried.

McClellan moved, Granzow seconded to approve the Wellmark rate increase of 5.22% through IGHCP. Motion carried.

Granzow moved, McClellan seconded to approve the Auditor’s Monthly Report for December 2021. Motion carried.

McClellan moved, Granzow seconded to approve the Recorder’s Monthly Report for December 2021. Motion carried.

Granzow moved, McClellan seconded to approve the Sheriff’s Monthly Report for December 2021. Motion carried.

Other Business: To address a question presented, the money paid to Jasper Construction was for the trail project. This is not the County’s money, this is money that they have given the county to pay for this bill.

At 9:13 A.M. Granzow moved, McClellan seconded to adjourn. Motion carried

At 1:15 P.M. Board Chair Hoffman called the meeting to order. Also present were Supervisors Lance Granzow and Renee McClellan, Machel Eichmeier, Michael Pearce, Jolene Pieters and Matt Rezab. Attending via Zoom: Lori Kadner, Taylor Roll, Elaine Loring and Julie Duhn.

Granzow moved, McClellan seconded to ask the Compensation Board to reconvene for clarity on the Back to Blue Bill and it’s impact on the Sheriff’s office, providing the Compensation Board with additional information and percentages for other elected officials, Motion carried.

No other business.

At 1:18 P.M. Granzow moved, McClellan seconded to adjourn. Motion carried.

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JANUARY 13, 2022  
THURSDAY - 2:00 P.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Board Chair BJ Hoffman called the meeting to order. Also present were Supervisors Renee McClellan and Lance Granzow, who joined via phone, Machel Eichmeier, Michael Pearce, Jolene Pieters and Rick Patrie. Attending via Zoom: Cheryl Lawrence and Matt Rezab.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda. Motion carried.

McClellan moved, Granzow seconded to accept the Precinct Population Certification as prepared by the County Auditor. Motion carried.

McClellan moved, Granzow seconded to approve the first reading of Ordinance 30 – Amended Redistricting and Reprecincting. Roll Call Vote: “Ayes”: McClellan, Granzow, Hoffman. “Nays”: None. Motion carried.

McClellan moved, Granzow seconded to waive the second reading of Ordinance 30 – Amended Redistricting and Reprecincting. Roll Call Vote: “Ayes” Granzow, McClellan, Hoffman. “Nays”: None. Motion carried.

McClellan moved, Granzow seconded to cancel the Board of Supervisors meeting on Wednesday, January 19, 2022 due to attendance at ISAC. Motion carried.

McClellan moved, Granzow seconded to schedule the Board of Supervisors meeting on Tuesday, January 18, 2022 at 10:30 A.M. Motion carried

No other business.

At 2:10 P.M. McClellan moved, Granzow seconded to adjourn. Motion carried.



Vendor Name	Vendor Number	Total Payments
Adam Scott Nederhoff	101007	48.00
Agsource Cooperative Serv	2607V	1,016.00
AgVantage FS	690V	4,369.52
Alliant Energy	4253V	1,284.21
Anastasia Marie Hoelscher	101004	52.50
Benjamin Joseph Topp	101014	49.35
Black Hills Energy	4450V	237.81
Blake Thomas Webb	101016	48.00
Bonnie Wiederkehr	2485V	153.60
Brittany Gronewold	101018	99.00
Cam Spray	1207V	725.20
Campbell Supply Co	620V	809.82
Casey's General Store-Eldora	62974V	80.00
Center Associates	883V	273.00
Central Lock & Key, Inc	2316V	305.00
Christopher L Barber	292E	160.00
Cintas-Chicago	2475V	216.23
Culligan-Minneapolis	857V	55.60
Donald C Orgel	116E	105.00
Eldora Family Dentistry LLC	1108V	398.00
Eldora Hardware	2647V	43.97
Fareway Food Stores-Eldora	4728V	65.33
GECRB/AMAZON	2403V	121.80
Hardin Co Tire & Service Inc	4240V	257.00
Hawkeye West Pest Control	2637V	64.00
Heart of Iowa	6335V	597.85
Henderson Products Inc	2780V	1,600.02
Huney Vaughn and Assoc	119D	1,865.18
Innovative Ag Services Hubbard	868V	1,146.84
International Fire Service Training Association / Fire Protection Publications/ IFST	100998	1,721.25
Iowa Department of Revenue	232V	251.00
ISAC	920V	190.00
James I Barhite	22E	47.10
James Paul Herrington	101003	48.00
Jim Delvern Smuck	101010	48.00
Justin Franklin Steelman	101011	34.50
Justin Goedken	100918	150.00
Ken's Repair	4583V	115.93
Kevin Pieters Well Drilling	63033V	1,074.61
Kit Paper	100328	40.00
Lincoln Haldain Johansen	101006	48.00
M & G Tire Service	2615V	42.36
Margaret Lee Roy	101008	30.90
Marissa Kay Stocks	101012	32.70
Marla Kay Williams	2268V	298.00
Medicap Pharmacy #8095	5729V	1,775.68
Mid American Energy	728V	32.37
Mid-America Publishing Corp	62056V	231.60
On Track Construction	100995	19,080.00
Penny Jean Stott	101013	57.00
Plumb Supply Company	100765	1,226.10
Premier Office Equipment, Inc.	62320V	232.87
Professional Development Academy LLC	100405	1,645.00
Radcliffe Telephone Co	4207V	313.57
Randall Hansen	100999	1,000.00

**Vendor Publication Report**

Payment Date Range: 01/18/2022 - 01/18/2022

<b>Vendor Name</b>	<b>Vendor Number</b>	<b>Total Payments</b>
RC Systems- Waterloo Office	2077V	533.34
Reliable1	1102V	94.21
Renee Robin Harless	101002	30.45
Rhonda Sue Fritz	101000	53.40
Ricoh USA Inc	2864V	6.87
Royce Linn Sicard	101009	43.50
Sadler Power Train Inc	5067V	995.00
Sara Lynn Jesse	101005	47.10
Schumacher Elevator Co.	2130V	545.92
Shield Pest Control LLC	63086V	195.00
State Hygienic Laboratory	100039	84.00
Steven G Recker	219E	159.00
Storey Kenworthy	61798V	85.48
Summit Food Service LLC	2332V	4,368.65
Times Citizen	538V	87.75
Tyler Business Forms	100779	59.74
US Bank Equipment Finance	954V	1,260.84
Verlyn Mensing	100703	180.00
Viola J Harken	101001	43.50
Wesley Wiese	522E	80.00
Windstream-Kentucky	84V	540.39
Yulisa Garibay	100887	300.00
Ziegler Incorporated	1463V	3,390.04
<b>Grand Total:</b>	<b>59,198.55</b>	





# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 01/28/2022  
Date

Name: Tim Windelow

Department: Secondary Roads

Address: 304 Lincoln Avenue

Position: Motor Grader Operator

Iowa Falls                      IA                      50126  
City                                      State                                      Zip Code

Salary/Hourly Rate: \$23.02/hour

Fund: 20 - Secondary Roads

Status:     Full-time             Permanent Part-time             Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence \_\_\_\_\_  
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: 08/27/1984 to 01/28/2022  
From                                      To

Last Day of Work 01/28/2022  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): 01/31/2022 to 3/14/2022  
From                                      To

Authorized by: \_\_\_\_\_  
Elected Official or Department Head

\_\_\_\_\_  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date

Hardin County Ordinance # \_\_\_\_\_

An ordinance relating to the mowing of ditched on Hardin County rights-of-way.

**Section 1. Purpose.** To provide enforcement of and consequences for mowing of ditches in violation of Iowa Code section 314.17 (2021), as it relates to Hardin County rights-of-way.

**Section 2. Prohibited Activities.**

- a. Mowing roadside vegetation on the Hardin County rights-of-way or medians on any county highway or secondary road without an annual permit issued by the Hardin County Engineer is prohibited. A valid permit is one that is issued by the Hardin County Engineer upon application and payment of a permit fee. The application form, permit form and any fee shall be established by resolution of the Board of Supervisors.
- b. Mowing roadside vegetation on the Hardin County rights-of-way or medians on any county highway or secondary road prior to July 15 in any year is prohibited, except as follows:
  1. Within two hundred yards of an inhabited dwelling.
  2. On rights-of-way within one mile of the corporate limits of a city.
  3. To promote native species of vegetation or other long-lived and adaptable vegetation.
  4. To establish control of damaging insect populations, noxious weeds, and invasive plant species.
  5. For visibility and safety reasons.
  6. Within rest areas, weigh stations, and wayside parks.
  7. Within fifty feet of a drainage tile or tile intake.
  8. For access to a mailbox or for other accessibility purposes.
  9. On rights-of-way adjacent to agricultural demonstration or research plots.
- c. Exception to Prohibition. For safety, subsections (a) and (b) in this section do not apply to the first six (feet) into the ditch from either edge of the traveled portion of rights-of-way.

**Section 3. Penalty** Any violation of section 2 shall be a county infraction which is punishable by a civil penalty of not more than \$100.00 for each violation, or if the infraction is a repeat offense, a civil penalty not exceeding \$200.00 for each repeat offense. For purposes of the civil penalty, "each violation" shall mean each ¼ mile of ditch mowed, or fraction thereof; "repeat offense" means a notice of violation sent to the same violator for a subsequent infraction.

**Section 4. Enforcement**

- a. Enforcement of this ordinance shall be initiated only upon a written complaint, sworn under oath, on a complaint form developed by the Hardin County Engineer. The complainant shall provide details on the form such as, but not limited to: contact information of the reporting party, date and specific location of the violation, the name of the person violating the ordinance, the name of the landowner, and description of the area mowed. A party making a written complaint must be the landowner, adjacent landowner, tenant, or a party with a vested contractual interest in the commodity or right-of-way.
- b. If, in the opinion of the Hardin County Engineer, or designee, it is determined that the complainant has standing and the complaint is valid and that provided information establishes that a violation has occurred, notice of the violation, including a copy of the complaint, shall be given to the violating party and landowner, tenant or other interested party. The notice shall demand the violator cease and desist and pay the civil infraction within 30 days of the date of the notice or it may be assessed to the property taxes of the property adjacent to the right-of-way, with additional fees and interest. This notice shall be given by ordinary mail within 7 business days of receiving a valid complaint.
- c. The violator shall have the right to demand a hearing on the complaint. Demand for hearing shall be made in writing and received by the Hardin County Auditor within 14 days from the date of the notice of violation. Said hearing shall be before the Board of Supervisors and shall be scheduled at the convenience of the Board, but no later than 60 days after the demand is received. Failure to timely demand hearing shall be deemed as waiver and admission of violation. The Board of Supervisors shall notify the violator in writing of its decision within 10 days of the hearing by mailing the decision to the violator. Failure to pay within 30 days of the date of decision any amount due may be assessed as property taxes on the property adjacent to the rights-of-way.
- d. The enforcement provided herein is not an exclusive remedy, and all other civil and criminal remedies, public and private remain inviolate.

**Section 5.** Repeal. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 6.** Severability Clause. Any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 7.** Effective Date. This ordinance shall be effective upon adoption and publication as provided by law.

Hardin County Ordinance # \_\_\_\_\_

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- b. Mowing roadside vegetation on the Hardin County rights-of-way or medians on any county highway or secondary road prior to July 15 in any year is prohibited, except as follows:
  1. Within two hundred yards of an inhabited dwelling.
  2. On rights-of-way within one mile of the corporate limits of a city.
  3. To promote native species of vegetation or other long-lived and adaptable vegetation.
  4. To establish control of damaging insect populations, noxious weeds, and invasive plant species.
  5. For visibility and safety reasons.
  6. Within rest areas, weigh stations, and wayside parks.
  7. Within fifty feet of a drainage tile or tile intake.
  8. For access to a mailbox or for other accessibility purposes.
  9. On rights-of-way adjacent to agricultural demonstration or research plots.
- c. Exception to Prohibition. For safety, subsections (a) and (b) in this section do not apply to the first six (feet) into the ditch from either edge of the traveled portion of rights-of-way.

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- b. If, in the opinion of the Hardin County Engineer, or designee, it is determined that the complainant has standing and the complaint is valid and that provided information establishes that a violation has occurred, notice of the violation, including a copy of the complaint, shall be given to the violating party and landowner, tenant or other interested party. The notice shall demand the violator cease and desist and pay the civil infraction within 30 days of the date of the notice or it may be assessed to the property taxes of the property adjacent to the right-of-way, with additional fees and interest. This notice shall be given by ordinary mail within 7 business days of receiving a valid complaint.
- c. The violator shall have the right to demand a hearing on the complaint. Demand for hearing shall be made in writing and received by the Hardin County Auditor within 14 days from the date of the notice of violation. Said hearing shall be before the Board of Supervisors and shall be scheduled at the convenience of the Board, but no later than 60 days after the demand is received. Failure to timely demand hearing shall be deemed as waiver and admission of violation. The Board of Supervisors shall notify the violator in writing of its decision within 10 days of the hearing by mailing the decision to the violator. Failure to pay within 30 days of the date of decision any amount due may be assessed as property taxes on the property adjacent to the rights-of-way.
- d. The enforcement provided herein is not an exclusive remedy, and all other civil and criminal remedies, public and private remain inviolate.

**Section 5.** Repeal. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 6.** Severability Clause. Any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 7.** Effective Date. This ordinance shall be effective upon adoption and publication as provided by law.

AMENDMENT TO EMPLOYEE POLICY  
CHANGES TO THE EMPLOYEE HEALTH PLAN

1. An annual enrollment will be held in June for making changes by employees to the Wellmark Blue Cross/Blue Shield health and dental coverage. Any changes made during the enrollment period for employees will be effective July 1<sup>st</sup>. Late enrollees will be subject to a 12-month waiting period. This does not apply to new employees or employees who are making changes due to a life-changing event (ie marriage, birth or adoption of child, divorce, death of spouse or child, etc.)
2. It will be the employee's responsibility to contact the Auditor's Office to make any changes to their health and dental coverage if done outside of open enrollment. This includes changes to due to marriage, birth or adoption of child, divorce, death of spouse or child, etc.
3. In the case of both spouses being employed by Hardin County, a two-person or family policy is required. Single policies will not be allowed.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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Chair, Board of Supervisors

Print

### Application for Use of Hardin County Courthouse Grounds - Submission #1794

Date Submitted: 1/12/2022

Date of Use\*

5/30/2022

End Date

5/30/2022

(if more than 1 day)

Time Requested\*

11:30 AM

— 2:00 PM

Enter the start and end times of the event.

Name of Event:\*

Dunlap High School Choirs

Type of Event:\*

Free outdoor music

Group Requesting Use:\*

Dunlap High School Choirs (SHHS Choir will Sponsor)

Name of Person Responsible:\*

Patrick Gagnon

Address:\*

South Hardin High School

Include street, city, state, and zip code.

Phone #:\*

6418587616

Fax:

Email:

pgagnon@southhardin.org

Has this organization used the Courthouse grounds for other events?

- Yes
- No

If yes, please list functions and dates:

Courthouse Grounds Area\*

North Steps and Grounds

Describe the specific areas of the Courthouse grounds you request to use.

Is the event open to the general public?\*

- Yes
- No

Number of participants expected:\*

80

**What equipment will be used on the Courthouse grounds?\***

All materials will be provided by Dunlap High School - staging, instruments, singers, electronics, etc. They will need power and several extension cords.

Ex: chairs, tables, electrical equipment, etc.

**When will the equipment be set up?**

12:00 p.m.

**If held outside, will food be served for a fee?**

- Yes  NA
- No

**If yes, has the appropriate Health Department permit been obtained?**

- Yes
- No

**A liability insurance policy naming Hardin County as an "additional insured" is required in the amount of:**

[Empty text box for insurance amount]

**Does this group have liability insurance to cover this event?**

- Yes
- No

**I have read the Policy for Use of Courthouse Grounds. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses, and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold harmless the County regarding any damage which may occur as a result of this scheduled function.**

**Electronic Signature of Applicant\***

By selecting this option the applicant indicates agreement with and understanding of the application process, policies, and requirements.

**Date\***

1/12/2022

**Date Received:**

mm/dd/yyyy

**Date Certificate of Insurance Received:**

mm/dd/yyyy

**Approved by Board of Supervisors**

**Date**

[Empty signature box]

mm/dd/yyyy

Complete this section if this application is recommended for approval.